

THE APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF HEAT TREATMENT SERVICES AT SANPC REFINERY OVER A PERIOD OF THREE (3) YEARS.

1. 1. EVALUATION CRITERIA

The bids shall be evaluated in four stages on administrative, mandatory, technical criteria and commercial evaluation.

1.1 Phase 1: Mandatory Requirements

At this phase, bidder's responses are reviewed against the below mandatory requirements. **Failure to comply with any of the Mandatory Requirements will lead to the bidder being disqualified, and not be considered for further evaluation on Technical Requirements.**

No.	Description of the Mandatory requirements	Comply	Not Comply
1.1.1	Valid Compensation fund certificate Submit a valid copy of the compensation fund certificate		
1.1.2	Submit a copy of a valid ISO 14001:2015 Certificate, confirmation compliance with ISO 14001 (EMS) Standard requirements. Issued by QSCert-South Africa – FSSC 22000 Certification Body		
1.1.3	Submit a copy of a valid ISO 9001:2015 Certificate, confirming compliance with ISO 9001:2015 (QMS) Standard requirements. Issued by South African Certification and Auditing Services (SACAS)		
1.1.4	Bidder to have a Quality Management policy in place. Submit a copy of Quality Management System showing compliance with ISO-9001		
1.1.5	Temperature recorders to be calibrated. Bidders to submit valid calibration certificates of Heat Treatment Temperature Chart Recorders.		

1.2. Phase 2. TECHNICAL EVALUATION CRITERIA

Bidders will be evaluated according to the below technical evaluation criteria. Minimum Technical Threshold is **70%**. It must be noted that if the Bidder does not meet the **70%** minimum threshold, the bidder will be disqualified. Bidders will be evaluated according to the below technical evaluation criteria.

Bidders Relevant Experience				
1.2.1. COMPANY EXPERIENCE				
The bidder must provide signed and dated reference letters from clients letterhead for previous and current Heat Treatment Services. The reference letters should not be more than five years (2020 to date).				
The evaluation committee reserves the right to verify all letters. Unsigned, not a letterhead and no dated letters will result in bidder scoring zero.				
	Evaluation Criteria	Document as Evidence	Score	Weighting %
Experience in supply of Heat Treatment services	Bidder submitted 5 relevant reference letters from clients with reference to and Heat Treatment Services provided	Provide the relevant reference letters from clients clearly indicating the type heat treatment services were provided and relevant dates work was	5	25%
	Bidder submitted 4 relevant reference letters from clients with reference to and Heat Treatment Services provided		4	
	Bidder submitted 3 relevant reference letters from clients with reference to and Heat Treatment Services provided		3	
	Bidder submitted 2 relevant reference letters from clients with reference to and Heat Treatment Services provided		2	
	Bidder submitted 1 relevant reference letter from a client with reference to and Heat Treatment Services provided		1	
	Bidder did not provide any relevant reference letters from clients for Heat Treatment Services provided		0	

1.2.2. EXPERIENCE OF THE HEAT TREATMENT SUPERVISOR

The bidder's proposed Supervisor must have extensive skills and experience in leading Heat Treatment projects.

Submit copy of CV of the Proposed Supervisor clearly listing the name of clients and heat treatment related work previously completed.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
Supervisor Experience	> 8 years experience of the Supervisor on Heat Treatment Services	CV of the Proposed Supervisor clearly listing the name of clients and work previously completed	5	25%
	>5<7 years experience of the Supervisor on Heat Treatment Services		4	
	>3<5 years experience of the Supervisor on Heat Treatment Services		3	
	>2<3 years experience of the Supervisor on Heat Treatment Services		1	
	< 2 years experience of the Supervisor on Heat Treatment Services		0	

1.2.3. EXPERIENCE OF THE PROPOSED HEAT TREATMENT TECHNICIAN

The bidder's proposed Technician must have the necessary skills and experience in Heat Treatment projects.

Submit copy of CV of the Proposed Technician clearly listing the name of clients and heat treatment related work previously completed.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
Technician Experience	5 years experience of the proposed Technician on Heat Treatment Services	CV of the Proposed Technician clearly listing the name of clients and work previously completed	5	25%
	4 years experience of the proposed Technician on Heat Treatment Services		4	
	3 years experience of the proposed Technician on Heat Treatment Services		3	
	2 years experience of the proposed Technician on Heat Treatment Services		2	
	1 year experience of the proposed Technician on Heat Treatment Services		1	
	< 1 year experience of the proposed Technician on Heat Treatment Services		0	

1.2.4. METHOD STATEMENT SAMPLES

The bidder must submit samples of Method Statements prepared and used for heat treatment executed for 3 items. Method Statements are not to be older than six months. Method Statements to clearly indicate the type of equipment, procedures applied and signed by the client representative as well as the bidder Supervisor or Technician. Bidder to submit Method Statements for the following:

- a) Post weld heat treatment on piping
- b) Hydrogen evacuation
- c) Heat treatment for pressure vessel weld repair

Submit signed and dated copies of method statements for the 3 items above. Copies that are not signed and dated will not be accepted.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
Method statements	3 valid Method Statements for a, b and c above submitted.	Signed and dated method statements for post weld heat treatment on piping, hydrogen evacuation and heat treatment for pressure vessel.	5	25%
	2 valid Method Statements of a, b and c above submitted.		3	
	1 of valid Method Statement of a, b and c above submitted.		1	
	No valid Method Statements for a, b or c above submitted.		0	

1.3. PHASE 3: COMMERCIAL EVALUATION

CEF (SOC) Ltd will utilise the following formula in its evaluation of Price offers:

a) [Weighted score 80 points]

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

Ps = Score for the Tender under consideration

Pt = Price of Tender under consideration

Pmin = Price of lowest acceptable Tender

b) Preference points/specific goals criteria

c) [Weighted score 20 points]

d) Specific goals / Preference Points Claim

Evaluation Criteria	Final Weighted Scores
Price	80
Specific goals	20
TOTAL SCORE:	100

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A maximum of 20 points will be awarded to a tenderer for specific goals specified for the tender/RFQ as follows:

Specific goals	Points
Historically disadvantaged individual (HDI)	
Enterprises with ownership of 51% or more by person/s who are black	10
Enterprises with ownership of 51% or more by person/s who are women	5
Enterprises within eThekweni Metro	3
Enterprises within the KZN borders	2
Total	20

RETURNABLE DOCUMENTS
Valid SARS tax compliance status [Consortia / Joint Ventures must submit a separate Tax compliance status for each party]
Valid BBBEE affidavit/certificate
Lease Agreement / Municipal Utility Bill / Copy of the Bank Statement (first page only) with business addresses.
CSD Summary Report or CSD supplier number (MAAA.....)